



HYTHE CRICKET CLUB FIRE PROCEDURE

- In the event of a fire or any other emergency the steward (or another designated person) will ring the bell situated at the entrance/exit to the main cricket ground. (If the fire bell is ringing it will not be necessary for the steward to ring the bell in the long room.)
- Any other people in the building will leave from the nearest appropriate entrance/exit. The planned exit for disabled persons is through the door leading to the car park from the Long Room. a disabled person in a wheelchair will be able to be pushed along the main corridor past the kitchen and toilets to the main entrance where a ramp is situated. If this route is not passable for any reason the disabled person will leave through any other exit assisted by other people in the club.
- Diagrams will be displayed in every room. There should be a fire drill every six months, which should be logged.
- The steward (or designated person) will phone the Fire Brigade and any other appropriate emergency services. Numbers shown on Club Mark Notice Board.
- All people in the building will congregate at the end of Ladies Walk by the bowls club and will be counted by the steward or designated person.
- The steward where possible will check that every room is evacuated and all doors are closed. Once the steward has left the building it will also be necessary for him/her to ensure that the caravan has been evacuated.
- A mobile phone will be provided for the steward, or designated person, and will be kept on a wall by the bar.

IN CASE OF EMERGENCY

**FIRE, POLICE AND AMBULANCE
PHONE 999**

